



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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Ref No BRLPS/Estt/1229/16/.....755.....

Date.....19.06.2020

Office Order

Child Education Allowance

With reference to the office order No. 350, dated 08th May 2015 regarding the Child Education Allowance (CEA), some points on the commencement of payment of CEA are clarified as under:

1. The Child Education Allowance would be allowed only for the first two living children.
2. The CEA would be payable from the Date of Joining (DOJ) BRLPS by the father/mother of the child, on production of Admission Certificate along with fee receipt to show that the child has been admitted in a recognized school and studying in class between "Nursery to Standard XII"
3. The Admission receipt, in case the child of an employee has been admitted in a school after employee's joining BRLPS or monthly fee receipt has to be produced within a maximum period of 3 months (90 days) of joining of the employee concerned or child's admission in the school, whatever the case may be.
4. The Child's "Birth Certificate" is mandatory. This should be enclosed with the "BRLPS Child Education Allowance Claim form"
5. If the Employee fails to claim or produce the desired receipt within due time, the CEA would be payable from the actual date the claim is tendered, along with supporting documents as mentioned above.
6. This should also be declared by the applicant that the CEA is being claimed only from BRLPS for the child and the spouse has not tendered any claim for the same child from BRLPS or anywhere else.
7. Every employee receiving the CEA has to submit a declaration in prescribed form (form CEA-I) appended to this office order, annually (In July).
8. The employee receiving the CEA has to make request to stop the CEA, in case any of the first two children have passed out Standard XII.
9. The Management reserves the right to ask for any additional documents for its satisfaction.

By the order of CEO

(Handwritten signature)
19.06.2020

(Kumar Anshumaly)

Director

Copy to:

1. OSD, Director, CFO, AO, FO and PS
2. All PCs, SFMs, SPMs, PMs, and AFM
3. All DPMs, FMs, M-HR and BPMs
4. IT Section
5. Concerned file

BIHAR RURAL LIVELIHOODS PROMOTION SOCIETY
CHILD EDUCATION ALLOWANCE CLAIM (FORM-I)/DECLARATION BY PARENTS

I.....Designation.....
 DOJ..... Emp ID
 BPIU.....DPCU/SPMU.....
 hereby, declare that I havechild/children* and I have been claiming Child Education Allowances for my one child/two children* only. Details are as under:-

<u>Srl</u>	<u>Name of the Child/Children*</u>	<u>Date of Birth</u>	<u>Age</u>	<u>Class</u>	<u>Date of Admission</u>	<u>Name of School</u>	<u>CEA paid or not? If yes mention office order details</u>
1							
2							

DECLARATION

- ✓ I declare that I am not claiming CEA for more than 2 living children and not studying in pre nursery and post 12th standard/class.
- ✓ I also declare that my spouse has not claimed Child Education Allowance for the above mentioned child/children* from BRLPS or anywhere else.

The above declaration is correct to the best of my knowledge & belief. I may be paid Child Education Allowance for one/ two child/children* as applicable.

NOTE: Copy of Date of Birth Certificates of Child/Children* and Admission/fee receipts of the school must be furnished for claiming CEA by the concerned employee.

*Please cut off which is not applicable.

Name of Employee.....

Signature of Applicant/Employee.....

Date

Signature of Recommending Authority

Name of recommending Authority.....Designation.....

C
 DYM
 19.06.2016